CONDITIONS OF ENROLMENT

LJR Dance Academy | 2027

1. SUMMARY AND ACCEPTANCE

These Conditions of Enrolment govern the relationship between LJR Dance Academy (LJR) and the parent or legal guardian of each enrolled student. The parent/guardian is responsible for their own compliance with these Conditions and, where applicable, for ensuring the student complies with them.

Enrolment is confirmed by submitting the LJR enrolment form and is subject to eligibility, class capacity and class viability. Unless LJR advises otherwise, enrolment continues through each teaching term and into subsequent teaching years until terminated in accordance with these Conditions. Families are responsible for notifying LJR in writing if they do not wish to continue.

By ticking the acceptance box and submitting the enrolment form, the parent/guardian confirms that they have read, understood and agree to these Conditions of Enrolment.

2. PAYMENT, FEES AND PRICING

Fees are charged according to the classes and/or programs selected and the current pricing and packages published by LJR. Invoices are issued each teaching term once enrolments have been processed and must be paid in full within 14 days, unless another arrangement has been approved by LJR in writing. Accepted payment methods may change from time to time.

All payments are non-refundable. If a student commences after the start of a teaching term, tuition fees will be charged from the student's commencement date.

LJR may change class, package or program pricing between teaching terms or teaching years. Families affected by a price change will be notified. If a family does not wish to continue at the new price, written notice of withdrawal must be provided before the commencement of the affected teaching term. Continuing enrolment or payment of the new fee will constitute acceptance of the new price.

3. LJR CURRICULUM, COMPETITIONS AND PERFORMANCE COMMITMENTS

Students enrolled in the LJR Curriculum may be required to participate in compulsory classes, rehearsals, competitions, concerts, examinations, performance opportunities and other scheduled commitments relevant to their program. Families are responsible for reviewing schedules and ensuring the student can meet the reasonable commitments of the program prior to enrolling.

LJR may determine or change competition entries, routines, teams, casting, choreography, performance opportunities and participation where reasonably necessary, including for student readiness, attendance, safety, team requirements, event rules, class viability or other operational reasons. Payment of a competition-related fee does not guarantee participation in every competition, routine or performance.

When enrolling in the LJR Curriculum, families may be invoiced a Competition Registration Fee. This fee is non-refundable, including where enrolment is later terminated by the parent/guardian or LJR, to the extent that the fee represents costs or commitments already incurred by LJR.

4. COSTUMES AND PERFORMANCE ITEMS

Once a costume or performance item has been ordered, purchased, commissioned, altered or completed specifically for a student, the parent/guardian is liable for the full cost. This may include costumes, alterations, accessories, tights, shoes, headpieces and other routine-specific items. This liability remains if the student withdraws or their enrolment is terminated because the cost has already been incurred or committed on the student's behalf.

5. CHANGES TO ENROLMENT AND CLASS PLACEMENT

Requests to add, remove or change classes must be made to LJR in writing. Requests are subject to eligibility, class capacity, class viability, teacher approval and other factors reasonably necessary for the operation of the Academy.

LJR may transfer a student to another class or age group where the student does not meet eligibility requirements, where a class is not viable, or where a change is reasonably required for safety, development or operational reasons. Where practical, LJR will communicate significant changes to the parent/guardian.

6. WITHDRAWAL AND TERMINATION OF ENROLMENT

A parent/guardian may withdraw a student by providing written notice to ljrdanceacademy@gmail.com. To avoid being charged for the next teaching term, notice should be provided before that term commences. Once a teaching term has commenced, fees for that term remain payable and are non-refundable.

LJR may suspend or terminate a student's enrolment where there has been a serious or repeated breach of these Conditions, non-payment of fees, conduct that affects the safety or wellbeing of others, or other circumstances that make continued enrolment unreasonable. Depending on the circumstances, LJR may first issue a warning or seek to resolve the matter with the family but is not required to do so in a serious matter. Costs already incurred or committed on the student's behalf, including eligible competition and costume costs, remain payable.

7. PARENTS/GUARDIANS IN CLASSES AND WAITING AREAS

Except where LJR permits parent/guardian participation or observation, including designated preschool classes, parents/guardians are not permitted inside the dance studio during classes. Parents/guardians may use designated waiting areas but must do so quietly and must not disrupt classes, staff, students or other patrons. LJR may restrict access to waiting areas or studios where reasonably necessary for safety, privacy or class operation.

8. EXAMS AND STUDENT READINESS

Enrolment in an examination class does not guarantee that a student will be entered for or sit an examination. Examination entry is determined by the relevant teacher and/or LJR management, having regard to readiness, technical standard, attendance, preparation, maturity and applicable examination requirements. LJR may decide that a student should defer an examination where this is considered appropriate for the student's development or the requirements of the examination.

9. AGE CLASSIFICATION

Students must enrol in the age bracket applicable to the relevant class or program and will ordinarily remain in that age bracket for the teaching year. Participation in a higher or lower age bracket is subject to teacher and management approval and may require the student to continue participating in the equivalent class within their applicable age bracket.

10. ATTENDANCE AND PUNCTUALITY

Students or parents/guardians must notify LJR when a student will be absent. Missed classes are forfeited and are not refundable or transferable unless LJR expressly agrees otherwise. Students are responsible for catching up on missed material and may be required to step out of choreography or performance sections where absence has affected safe or appropriate participation.

Students are expected to arrive on time and ready to participate. Teachers are not required to make up missed time for late arrivals. A student who arrives late may be required to complete an appropriate warm-up before joining the class and may be asked to observe or sit out where joining late would create a safety risk or disrupt the class.

11. DROP-OFF, PICK-UP, STUDIO TRANSFERS AND SUPERVISION

Parents/guardians are responsible for arranging safe and timely drop-off and collection. Students should not be left at the premises substantially before their first scheduled class or after their final scheduled class. LJR is not a childminding service and does not accept responsibility for supervising students outside their scheduled class, rehearsal or other specifically supervised activity.

Parents/guardians must ensure LJR has current contact and emergency contact details. LJR may contact a parent/guardian or emergency contact if a student has not been collected within a reasonable time.

Where a student has classes at both 99 and 109 Melbourne Street on the same day, the parent/guardian consents to LJR staff walking the student between those studios where required. Parents/guardians remain responsible for dropping off and collecting the student from the correct location advised for their first and final class.

12. LEAVING THE PREMISES / FOOD PARK AND OTHER STORES

Students must not leave the premises during class time or between consecutive scheduled classes without permission. Students under 18 must not leave the premises during a scheduled break unless LJR has been given appropriate parent/guardian permission or the student is collected/released to an authorised adult. Where a parent/guardian has authorized a student to leave during a scheduled break, the parent/guardian accepts responsibility for the student while the student is off-site. Students must return on time and ready for their next scheduled class.

13. TEACHERS AND CLASS CHANGES

LJR engages teachers with relevant skills and experience. Scheduled teachers may occasionally be unavailable and LJR may provide a substitute teacher or change teaching allocations at management's discretion. A change of teacher does not, by itself, entitle a family to a refund or credit.

14. CLASS CANCELLATIONS AND UNFORESEEN CIRCUMSTANCES

LJR may cancel, reschedule, relocate, combine or modify a class, rehearsal or activity due to teacher illness, venue issues, extreme weather, emergencies, government directions, safety concerns, insufficient numbers or other circumstances beyond LJR's reasonable control.

15. HEALTH, INJURY, FIRST AID AND EMERGENCIES

Dance and physical activity involve inherent risks. Students must participate within their own abilities and follow teacher instructions. LJR and its staff will take reasonable care for student safety while students are participating in scheduled and supervised activities.

Parents/guardians must disclose information reasonably necessary for LJR to support the student safely, including relevant allergies, injuries, medical conditions, medication or activity restrictions, and must keep this information current. LJR may require further information or reasonable adjustments before a student participates in an activity where safety is a concern.

The parent/guardian authorises LJR staff to provide or arrange basic first aid where reasonably required and, in an emergency, to contact emergency services and the student's emergency contacts. Where urgent action is reasonably necessary and a parent/guardian cannot immediately be reached, LJR may take reasonable steps to obtain appropriate medical assistance. Any ambulance, medical or related costs remain the responsibility of the parent/guardian.

16. BEHAVIOURAL CODE OF CONDUCT

LJR expects students, parents/guardians and staff to behave respectfully and in a manner that supports a safe, inclusive and professional environment. Bullying, harassment, intimidation, threats, discriminatory behaviour, deliberate exclusion, foul or abusive language, inappropriate physical behaviour, defamation, repeated disruption, disrespect toward staff or peers, poor sportsmanship and conduct that undermines the safety or wellbeing of others are not acceptable.

The behavioural expectations apply at LJR premises, classes, rehearsals, competitions, concerts and other LJR activities.

Depending on the seriousness and circumstances, consequences may include a verbal or written warning, parent meeting, behavioural expectations or conditions, removal from a class/routine/performance, temporary suspension, restrictions on a parent/guardian's access to the premises or events, or termination of enrolment. Serious conduct may result in immediate action.

LJR Dance Academy is not responsible for investigating, mediating or resolving incidents or disagreements that occur outside of LJR Dance Academy classes, rehearsals, competitions, performances or other LJR-sanctioned activities. This includes, but is not limited to, incidents occurring through social media, text messages, private messages, online platforms or group chats, as well as incidents occurring at private or unrelated events such as birthday parties, social gatherings, sleepovers or other activities not organized or supervised by LJR Dance Academy. Any concerns arising from these circumstances are the responsibility of the relevant parents/guardians to address directly and appropriately. Parents/guardians are asked not to involve LJR Dance Academy, its management or staff in the investigation or resolution of private disputes or incidents occurring outside of LJR-related activities.

17. PARENT/GUARDIAN CONDUCT

Parents/guardians must communicate respectfully with LJR staff, students and other families. Abusive, threatening, intimidating, harassing, defamatory or persistently disrespectful conduct is not accepted. LJR may require communications to occur through a nominated channel, restrict a person's access to the premises or events, or terminate enrolment in serious or repeated cases where reasonably necessary to protect students, staff or the Academy community.

18. PHONES, SMART DEVICES, PHOTOGRAPHY AND RECORDING

Phones, smart watches and other personal devices must not disrupt classes, rehearsals or performances. LJR may require students to keep devices switched off, stored away or placed in a designated location during class or rehearsal. Students remain responsible for their devices and personal belongings.

Students and parents/guardians must not photograph, film or audio-record another student, staff member, class, rehearsal, choreography or private conversation without appropriate permission. Recording in change areas, toilets or any other area where a person may reasonably expect privacy is strictly prohibited.

19. SOCIAL MEDIA, GROUP CHATS AND ONLINE CONDUCT

Students and parents/guardians must use social media, messaging apps, group chats and other online communications responsibly. Conduct connected with LJR must not bully, harass, intimidate, humiliate or target students, staff or families, disclose private information without permission, or publish material that is defamatory or unlawfully infringes intellectual property.

LJR does not supervise private student or parent group chats unless LJR has expressly established and manages the communication channel. However, where online conduct has a direct and material impact on LJR students, staff or the Academy environment, LJR may address the conduct under the Behavioural Code of Conduct.

20. PHOTOGRAPHY, VIDEO AND PROMOTIONAL MEDIA

LJR may photograph or film classes, rehearsals, performances, competitions and Academy activities for teaching, archival, promotional or marketing purposes where appropriate. Any consent choices provided through the enrolment process or a separate media consent process will apply. Parents/guardians are responsible for keeping their media consent preferences current.

21. RIGHTS TO THE USE OF CHOREOGRAPHY

Choreography created for LJR by its teachers remains subject to the intellectual property rights of its creator and/or LJR as applicable. Students must not reproduce, publish, adapt, teach, publicly perform, enter competitions, post online or otherwise use LJR choreography outside authorised LJR activities without prior written permission from LJR.

Students must not claim authorship of choreography they did not create or materially alter LJR choreography without permission. If a student ceases enrolment, choreography created for or taught through LJR must not be used for future public or competitive performances without LJR's prior written permission, subject to applicable law and any third-party rights.

22. FOOD AND DRINK

Food must be consumed only in designated waiting or eating areas and is not permitted inside dance studios unless LJR approves otherwise. Only water is permitted in studios. Students must dispose of rubbish appropriately and keep shared areas clean.

LJR has students with serious food allergies. Families must comply with our nut free allergy-related direction. Families should not rely on the premises being completely allergen-free and must notify LJR of relevant student allergies in accordance with the health provisions above.

23. DAMAGE TO PROPERTY

Parents/guardians may be responsible for the reasonable cost of repairing or replacing LJR property or fittings deliberately or negligently damaged by them or their student. LJR will determine the appropriate repair or replacement process having regard to the circumstances.

24. MERCHANDISE AND PRESENTATION

Merchandise or uniform from other dance studios must not be worn at LJR premises or while representing LJR at competitions or performances. Students must comply with the attire policy, costume, grooming and presentation requirements communicated for their classes, teams or performances.

25. PERSONAL BELONGINGS

Students and families are responsible for their personal belongings. LJR does not accept responsibility for loss, theft or damage to personal property left at the premises, classes, rehearsals, competitions or performances except to the extent responsibility cannot lawfully be excluded.

26. CCTV / SURVEILLANCE

LJR uses CCTV in studio and waiting areas for safety, security and the protection of lawful interests. By entering areas covered by CCTV, students and visitors may be recorded. Footage may be accessed, retained, used or disclosed where reasonably necessary for safety, incident review, legal obligations or the protection of lawful interests, in accordance with applicable law. CCTV is not installed in toilets or change areas where a person would reasonably expect privacy.

27. TECHNICAL TERMS

If LJR does not enforce a provision of these Conditions on one occasion, this does not prevent LJR from enforcing that provision later.

If any provision is found to be void, invalid or unenforceable, it is to be read down or severed to the extent necessary, without affecting the remaining provisions.

These Conditions are governed by the laws of South Australia and the parties submit to the jurisdiction of the courts and tribunals of South Australia.

Nothing in these Conditions is intended to exclude, restrict or modify any right, guarantee, remedy or liability that cannot lawfully be excluded, restricted or modified.

28. UPDATES TO THESE CONDITIONS

LJR may update these Conditions from time to time to reflect operational, safety, legal or program changes. Where a material change affects an existing enrolment. Continued enrolment after the change takes effect will constitute acceptance of the updated Conditions.

29. ACCEPTANCE

By ticking the acceptance box and completing the enrolment form, the parent/guardian confirms acceptance of these Conditions of Enrolment and confirms that they are authorised to enrol the student.